



# A NEW OUTLOOK FOR YOUR CAREER

## National Asset Manager

Executive Level 2

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<b>JOB REFERENCE NUMBER</b>	60016197
<b>CLASSIFICATION</b>	Executive Level 2 (Senior Officer Grade A)
<b>GROUP</b>	Data & Digital
<b>PROGRAM</b>	Observing Systems & Operations
<b>LOCATION</b>	Melbourne
<b>STATUS</b>	Ongoing
<b>WORKING HOURS</b>	Full time
<b>SALARY RANGE</b>	\$136,614 to \$145,847, plus an additional 15.4% superannuation
<b>CLOSING DATE</b>	11:30pm AEST/AEDT Wednesday 28 <sup>th</sup> October 2020
<b>APPLICANTS</b>	Australian Citizenship – see <a href="#">Eligibility Requirements</a>
<b>CONDITIONS</b>	Successful applicant will be required to obtain and maintain a Negative Vetting 1 Security Clearance from the Australian Government Security Vetting Agency (AGSVA)
<b>CONTACT OFFICER</b>	Bryan Hodge General Manager Observing Systems & Operations Phone: 03 9669 4895 Email: <a href="mailto:bryan.hodge@bom.gov.au">bryan.hodge@bom.gov.au</a>

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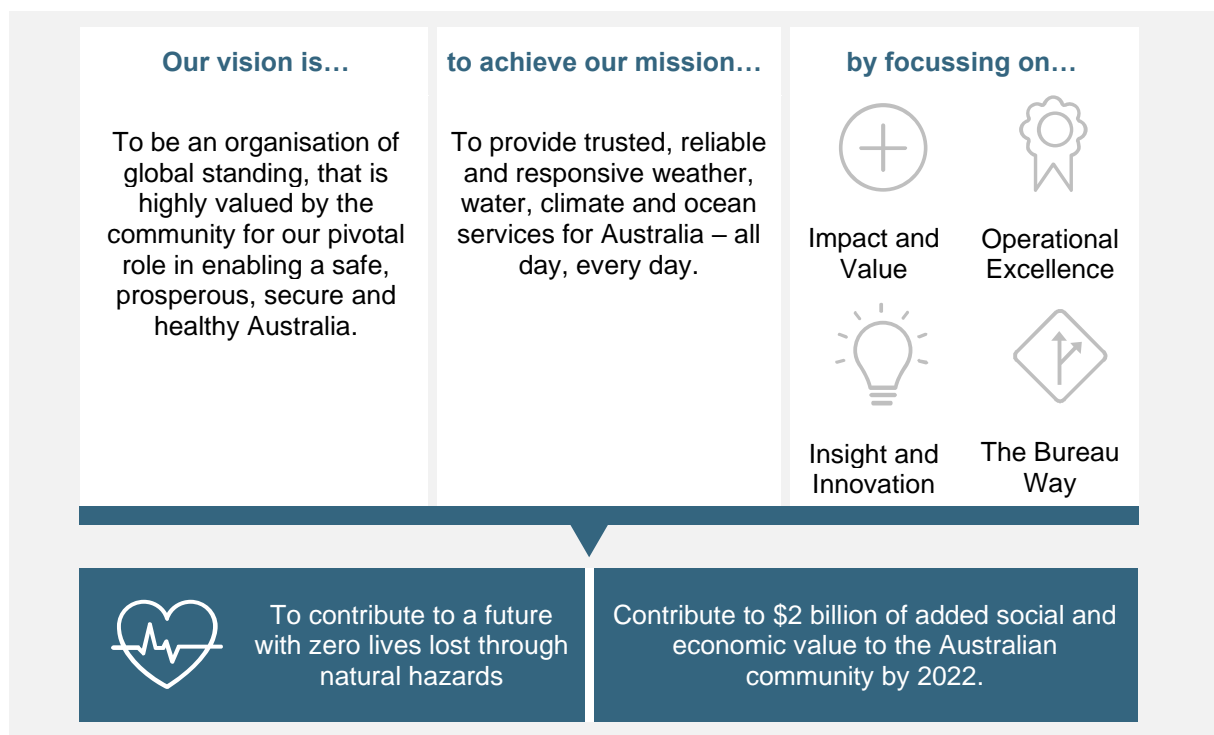
## ABOUT US

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific.

We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunamis and tropical cyclones.

Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focussed scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services.

We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.





## WORKING AT THE BUREAU

The Bureau represents a dynamic and exciting opportunity. A role with the Bureau involves:

OUR WORK	OUR PEOPLE	OUR ENVIROMENT	OUR EXPIERIENCE
Purpose-driven impactful work that brings real benefit to the Australian Community, businesses and industry.	A deeply passionate and highly skilled workforce that continuously challenges the status quo to achieve greater impact and experiences for our colleagues and customers.	A world class organisation with excellent workplaces in great locations, access to cutting-edge technology and a safe and inclusive environment for everyone.	A commitment to professional development and growth, backed by clear career pathways and training opportunities, and complimented by a competitive remuneration package.

## POSITION OVERVIEW

The National Asset Manager is responsible for the establishment and development of the Bureau's new asset management capability, bringing together the Bureau's considerable organisational and technical knowledge and developing it in line with industry best practice standards, frameworks, practices and tools. As part of this uplift, the Bureau is implementing a structured approach including processes, knowledge sharing and short and long-term planning. This cultural shift requires the support and leadership of the newly appointed National Asset Manager.

The National Asset Manager is responsible for the Bureau's asset management practices and standards, including advising the Bureau Executive on replacement and investment plans, sustainment planning, and the long-term strategic management of assets within the organisation. They will build and sustain a small expert team of asset management professionals and provide leadership across the organisation where teams need to contribute to the asset management lifecycle.

This position will be the business owner of the Enterprise Asset Management System (EAMS) and play a significant role in defining the operationalisation and acceptance into service of the system.

The products and services of the Bureau are supported by a diverse and significant asset base, including observing network instrumentation, property and facilities, ICT, software and intangible assets.

The initial focus of this position will be the Bureau's observing network assets portfolio. This includes, but is not limited to Radars, Automatic Weather Stations, Tsunami Boys, Rain Gauges etc. which are distributed across 12,500 sites across all states and territories of Australia. As a member of the Observing Systems Operations team, the National Asset Manager provides a key role in establishing the asset plans in line with the Bureau's needs. The role co-ordinates, engages, and leads staff across the business to develop sound plans and ensure that the Bureau's assets deliver maximum value to our customers.



## ROLE RESPONSIBILITIES

The responsibilities of the role include but are not limited to:

- Provide leadership, guidance, expert, and strategic advice in relation to the lifecycle management of physical assets within the Asset Management framework including Enterprise Asset Management Policy (EAMP), Strategic Asset Management Plan (SAMP), Asset Management Plans (AMPs)
- Manage the regular review and updates of the EAMP, SAMP, AMPs and associated financial models for each network in collaboration with relevant teams
- Drive and influence strategic business planning, identifying improvement initiatives and effective change management to provide enhancement opportunities
- Guide the implementation of EAMS and take business ownership of the system when it goes live and provide oversight to system enhancements and future developments
- Lead and drive cultural change to deliver an asset management capability for the Bureau
- Lead the newly created team of asset management professionals and the team of business asset management system and reporting experts
- Establish and maintain effective relationships and networks across the Bureau to enable an understanding of changing conditions and adjust plans and projects accordingly
- Ensure that processes and systems are embedded to optimise cost of ownership
- Provide advice and guidance for stakeholder reporting to form the basis for decision making and provide sufficient insight into Asset Management's performance
- Provide asset management advice for strategic maintenance and operational decisions
- Comply with all Bureau work, health and safety policies and procedures, taking reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.

## SKILLS & EXPERIENCE

- A demonstrated commitment to safety from both a leadership and personal perspective
- Demonstrated experience in large and complex asset management across a distributed asset portfolio such as, but not limited to utilities, manufacturing, transport, or state and local government entities
- Demonstrated experience in leading the development of an asset management capability and embedding asset lifecycle management
- Experience in providing strategic asset management leadership and influencing a variety of stakeholders
- Excellent people skills, including the ability to build and manage a team and facilitate collaboration between teams
- Effective analytical and investigative skills with the ability to initiate, formulate, implement, monitor, and evaluate strategies, policies, techniques, and methodologies
- Extensive experience (10+ years desirable) in asset management within a large complex environment

## SELECTION CRITERIA

The Bureau encourages applications from all suitably qualified candidates. Applications will be considered based on alignment with selection criteria, which have been matched to the APSC Work Level Standard and Integrated Leadership Systems for Executive Level 2 positions.

### Leadership

- Demonstrate ability to lead a team in cultural and capability change projects
- Implement organisational and change management strategies, deliver projects to deliver agreed corporate objectives and enable strategic and operational decision making



- Establishes credibility with staff, customers, partners and stakeholders through domain expertise and a strong ability to lead in complex, sensitive and often evolving situations
- Demonstrate and ensure the Bureau's service standard meets the organisation's obligations and requirements.
- Shows judgement, temperament, intelligence, and a growth mindset

#### Achieves Results

- A strong results orientation with a bias to action, problem solving and operational excellence.
- Assembles relevant multidisciplinary capabilities to provide customers with an outstanding experience.
- Collaborates and implements change within a complex and dynamic operating environment
- Exemplifies and fosters a culture of personal accountability for delivery of expected outcomes.

#### Personal Drive and Integrity

- Unwavering professionalism and alignment with the values of the Australian Public Service
- Comfortable with ambiguity and shows personal courage and resilience
- Demonstrates self-awareness and a commitment to personal development

#### Communicates with Influence

- Contributes to building a high-performing culture that values diversity, inclusion, and workplace safety
- Communicates with clarity and authority with senior leaders and key customers, partners and stakeholders
- Listens, understands, and adapts style to suit varying audiences and situations
- Negotiates persuasively

#### Desirable qualifications:

Relevant tertiary qualifications would be highly desirable

## MERIT POOL

The selection process will establish a merit pool that may be used to fill similar positions within 12 months.

## HOW TO APPLY

Applications can be lodged through [BOMCareers](#).

Your application will consist of resume, contact details for two referees and a '1000-word pitch' that considers:

- position overview
- job responsibilities
- selection criteria
- relevant sections of the [Integrated Leadership System \(ILS\)](#) and [APS work level standards](#).

The Bureau is an equal opportunities employer. We will support applicants with disability through our [RecruitAbility Program](#) and will provide reasonable adjustments such as access, equipment and other practical support at relevant stages of the recruitment process.



We recognise the need for our workforce to reflect the community we serve and provide an inclusive environment that respects and values diversity and is described in our [Diversity and Inclusion Statement of Commitment](#). We strongly encourage qualified applicants from diverse backgrounds to apply.

The Bureau offers flexible working options, reasonable workplace adjustments and an Employee Assistance Program (EAP). Should you have any questions or experience any difficulties with applying online, please contact the Recruitment Team on [BOMCareers@bom.gov.au](mailto:BOMCareers@bom.gov.au)

## COVID-19 RESTRICTIONS

We understand there are unique and evolving challenges due to the current COVID-19 pandemic. The Bureau is responsive and making changes to ensure the safety of all candidates and our team.

Under the relevant legislation and guidance of the National Chief Medical Officer:

- Currently all interviews will be held via audio/video conference (across a range of platforms to accommodate personal requirements) unless otherwise advised.
- The successful candidate may be required to carry out the duties remotely for either a period or until otherwise advised.

## ADDITIONAL INFORMATION

To find out more about the employment conditions at the Bureau, please refer to the Bureau of Meteorology [Enterprise Agreement 2018](#).