



A NEW OUTLOOK FOR YOUR CAREER

Cyber Security Delivery Manager Executive Level 2 (Lower)

JOB REFERENCE NUMBER	11292
CLASSIFICATION	Executive Level EL-2 Lower
GROUP	Data & Digital
PROGRAM	Cyber Security Centre
LOCATION	Melbourne
STATUS	Ongoing
WORKING HOURS	Full time
SALARY RANGE	\$119,495 - \$134,208, plus an additional 15.4% superannuation
CLOSING DATE	11:30pm, Thursday 5 November 2020
APPLICANTS	Australian Citizenship – see Eligibility Requirements
SECURITY CLEARANCE	The successful applicant will be required to obtain and maintain a Negative Vetting 1 security clearance
CONTACT OFFICER	Mary Kelaher (CISO), (03) 8638 8241, Mary.Kelaher@bom.gov.au



ABOUT US

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific.

We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunamis and tropical cyclones.

Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focussed scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services.

We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.





WORKING AT THE BUREAU

The Bureau represents a dynamic and exciting opportunity. A role with the Bureau involves:

OUR WORK	OUR PEOPLE	OUR ENVIROMENT	OUR EXPIERENCE
Purpose-driven impactful work that brings real benefit to the Australian Community, businesses and industry.	A deeply passionate and highly skilled workforce that continuously challenges the status quo to achieve greater impact and experiences for our colleagues and customers.	A world class organisation with excellent workplaces in great locations, access to cutting-edge technology and a safe and inclusive environment for everyone.	A commitment to professional development and growth, backed by clear career pathways and training opportunities, and complimented by a competitive remuneration package.

POSITION OVERVIEW

The Cyber Security Delivery Manager is responsible for building and managing a program to drive consistent application of cyber security policy, improve compliance and monitor and implement effective security processes and practices across the business.

Reporting to the Chief Information Security Officer (CISO), the role will manage a program of activity covering operational security processes including, but not limited to, the ASD Essential 8 and the ASD information Security manual.

The role will also be responsible for managing a portfolio of initiatives, projects and operational change management activity improve the security maturity of the Bureau.

The Cyber Security Delivery Manager will be a solution-oriented leader with considerable information security experience and skills combined with program management techniques is able to facilitate and collaborate with a wide range of stakeholders to implement better security practices.

The role requires strong engagement and communications skills and the ability to thrive in a dynamic fast-paced environment. A high degree of comfort with change and ambiguity is necessary with the ability to meet deadlines and delivery high quality outcomes.

CISM, CISSP and / or other accreditations or advanced post graduate qualifications will be looked upon favourably. Candidates who demonstrate a commitment to professional development and learning may be supported to undertake appropriate certifications to meet the requirements of the role.

ROLE RESPONSIBILITIES

Reporting to the CISO, the responsibilities of the role include, but are not limited to:

1. Partner with operational and functional teams to improve the accountability for proactive approaches to reduce cyber security risk.
2. Provide guidance to IT operational support areas on complex security matters to upgrade services and processes, to identify dependencies, and continuously support alignment with better practices for security.
3. Undertake problem-solving on IT technical matters working closely with key managers and



areas within the Cyber Security Centre and implement agreed strategies and reach target state maturity.

4. Oversee assigned projects/programs as defined in the Cyber security delivery plan covering: scope, schedule, budget, resources, quality and risk to ensure successful delivery in a very dynamic environment.
5. Proactively manage assigned projects/programs to ensure milestones are achieved within plan, proactively manage execution progress, manage communications, report status, manage resources, manage change, identify roadblocks and resolve conflicts to achieve agree outcomes.
6. Ensure projects/programs progress are delivery in accordance with the enterprise Program management processes and delivery lifecycle approach including proper definition, analysis, design, development, testing, training and deployment.
7. Manage internal and external stakeholders, customer relationships and third-party vendors as needed, including operate within a highly complex political environment.
8. Undertake other duties as directed.
9. Complying with all Bureau work, health and safety policies and procedures, and taking reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.

SELECTION CRITERIA

1. Demonstrated experience working effectively in a multidisciplinary team focussed on cyber security policy implementation and risk management.
2. Prior experience in cyber security project delivery or cyber security operational roles with a track record of achieving effective security risk mitigation solutions.
3. Demonstrated experience in developing and maintaining the integrity of security program of work and project business case and plans including project plan, stage plan, procurement plan, change management plan and benefits realisation plan.
4. Demonstrated leadership and interpersonal skills with the ability to influence all stakeholders and team members to focus on right priorities under pressure and tight deadlines.
5. Demonstrated experience in managing a cross-functional technical teams and achieving desired security outcomes.
6. Demonstrated ability to communicate effectively, build confidence and collaborate with a wide range of stakeholders to achieve the desired security outcomes.
7. Experience in sourcing, contract and vendor management for security capability.
8. A high level written and verbal communication and reports including for SLT, Executive level and CEO audiences.
9. Ability to demonstrate knowledge and/or experience with information security standards and best practices (e.g. ISO-27001, AS/NZS 4360, Australian Government ISM, NIST, OWASP, etc).
10. Understanding of the Bureau's diversity and inclusion statement of commitment and APS Values and Code of Conduct



Mandatory qualifications

A degree or diploma of an Australian educational institution, or a comparable overseas qualification, which is appropriate to the duties; OR other comparable qualifications, which are appropriate to the duties.

CISM, CISSP and / or other accreditations or advanced post graduate qualifications will be looked upon favourably. Candidates who demonstrate a commitment to professional development and learning may be supported to undertake appropriate certifications to meet the requirements of the role.

MERIT POOL

The selection process will establish a merit pool that may be used to fill similar positions within 12 months.



HOW TO APPLY

Applications can be lodged through [BOMCareers](#).

Your application will consist of resume, contact details for two referees and a '800-word pitch' that considers:

- position overview
- job responsibilities
- selection criteria
- relevant sections of the [Integrated Leadership System \(ILS\)](#) and [APS work level standards](#).

The Bureau is an equal opportunities employer. We will support applicants with disability through our [RecruitAbility Program](#) and will provide reasonable adjustments such as access, equipment and other practical support at relevant stages of the recruitment process.

We recognise the need for our workforce to reflect the community we serve and provide an inclusive environment that respects and values diversity and is described in our [Diversity and Inclusion Statement of Commitment](#). We strongly encourage qualified applicants from diverse backgrounds to apply.

The Bureau offers flexible working options, reasonable workplace adjustments and an Employee Assistance Program (EAP). Should you have any questions or experience any difficulties with applying online, please contact the Recruitment Team on jobs@bom.gov.au or phone 03 9669 4401.

COVID-19 RESTRICTIONS

We understand there are unique and evolving challenges due to the current COVID-19 pandemic. The Bureau is responsive and making changes to ensure the safety of all candidates and our team.

Under the relevant legislation and guidance of the National Chief Medical Officer:

- Currently all interviews will be held via audio/video conference (across a range of platforms to accommodate personal requirements) unless otherwise advised.
- The successful candidate may be required to carry out the duties remotely for either a period or until otherwise advised.

ADDITIONAL INFORMATION

To find out more about the employment conditions at the Bureau, please refer to the Bureau of Meteorology [Enterprise Agreement 2018](#).