

A NEW OUTLOOK FOR YOUR CAREER



Australian Government

Bureau of Meteorology

Defence Engagement Lead

Executive Level 2

JOB REFERENCE NUMBER	13516
CLASSIFICATION	Executive Level 2 (Senior Professional Officer Grade B – A)
GROUP	Business Solutions
PROGRAM	National Security
LOCATION	Canberra
STATUS	Ongoing
WORKING HOURS	Full time
SALARY RANGE	Senior Professional Officer Grade B – \$119,495 - \$134,208 Senior Professional Officer Grade A – \$134,614 - \$145,847 Per annum, plus an additional 15.4% superannuation
CLOSING DATE	11:30 pm AEST/AEDT Sunday, 27 September 2020
APPLICANTS	Australian Citizenship – see Eligibility Requirements
CONDITIONS	The successful candidate must be able to obtain and maintain a Negative Vetting 2 Security Clearance issued by the Australian Government Security Vetting Agency
CONTACT OFFICER	Stephen Alexander – General Manager National Security Ph: 0402 275 240 Email: Stephen.alexander@bom.gov.au



ABOUT US

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific.

We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the *Meteorology Act 1955* and the *Water Act 2007*. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunamis and tropical cyclones.

Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focussed scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services.

We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

Our vision is...

To be an organisation of global standing, that is highly valued by the community for our pivotal role in enabling a safe, prosperous, secure and healthy Australia.

to achieve our mission...

To provide trusted, reliable and responsive weather, water, climate and ocean services for Australia – all day, every day.

by focussing on...



Impact and value



Operational excellence



Insight and innovation



The Bureau way



To contribute to a future with zero **lives lost** through natural hazards

Contribute to \$2 billion of **added social and economic value** to the Australian community by 2022



WORKING AT THE BUREAU

The Bureau represents a dynamic and exciting opportunity. A role with the Bureau involves:

1	2	3	4
OUR WORK	OUR PEOPLE	OUR ENVIROMENT	OUR EXPERIENCE
Purpose-driven, impactful work that brings real benefit to the Australian community, businesses and industry.	A deeply passionate and highly skilled workforce that continuously challenges the status quo to achieve greater impact and experiences for our colleagues and customers.	A world class organisation with excellent workplaces in great locations, access to cutting-edge technology and a safe and inclusive environment for everyone.	A commitment to professional development and growth, backed by clear career pathways and training opportunities, and complemented by a competitive remuneration package.

POSITION OVERVIEW

The Defence Engagement Lead of the National Security Program will be a key member of the Bureau's Business Solution Group. The Defence Engagement Lead will be accountable for leading the Bureau's end-to-end relationships with Department of Defence and the Australian Defence Force including Defence Industry.

The successful candidate will draw upon a deep understanding of the knowledge needs of these organisations and the national security domain and leverage the full capabilities of the Bureau to deliver impact and value to Defence and the Australian Defence Force. The Defence Engagement Lead will lead the pursuit of opportunities to increase the impact and value the Bureau provides the Defence sector.

The Defence Engagement Lead will represent the Bureau in a variety of Defence and national security forums at the enterprise and strategic level. Using strategic managerial skills, they will work to ensure alignment between Bureau activities and strategic objectives of Defence partners.

They will be highly experienced in leading cross organisational teams to "pull through" science and technical capability into application. They will have a proven track record of working in partnership with customers and collaborators to understand and articulate complex business needs in order to deliver relevant and high-value solutions.

The Defence Engagement Lead will be a strong communicator, with national and international networks and will be able to call on and engage with senior Defence officials and officers as well as Defence Industry leaders.

ROLE RESPONSIBILITIES

The responsibilities of the role include but are not limited to:

1. Understanding Defence and the ADF and increasing Defence's understanding of the significance of climate, meteorology and oceanography and the Bureau's capabilities
 - Developing a strong understanding of Australia's Defence policy, agenda and environment, particularly as it relates to our national security and the impact of weather and climate in this agenda.
 - Developing a strong understanding of the Defence capability life cycle ensuring the Bureau's engagement is timed to achieve the maximum positive input into Defence projects.



- Understanding Defence and ADF operational and strategic processes to ensure the range of Bureau's advice and products are aligned to Defence outcomes.
 - Providing Defence and ADF insight and leadership to integrate existing Bureau products, data and services and develop new offerings to ensure solutions are targeted to deliver high impact and value to support Australia's Defence policy and ADF operations.
 - Seeking out opportunities to educate Defence and ADF senior leaders and decision makers on the significance of weather on the national security environment through a range of presentations, attendance at conferences and the like.
2. Identify opportunities that will deliver impact and value to Defence and the ADF.
 - Developing a strategic plan for engagement between Defence and the Bureau considering a range of policy positions including the 2020 Defence Strategic Update, 2020 Force Structure Plan and the Bureau's Strategy 2017-2022.
 - Identifying key focus areas and work across Defence, including chairing Bureau / Defence workshops and groups, to build a deep and trusted relationships as the Bureau's primary contact within Defence.
 - Leading and directing negotiations regarding complex and sensitive support issues.
 - Maintaining an accessible view of the Defence's information and history of engagement.
 - Establishing and monitor metrics to analyse Defence's experience and satisfaction with its engagement with the Bureau.
 3. Building a high performance and integrated team within the Bureau to support the work the Bureau undertakes for Defence and the ADF.
 - Exercising a shared responsibility to deliver proposals by gaining internal Bureau support.
 - Developing a community of practice within the Bureau of people engaged in delivering Defence and ADF.
 - Fostering a working environment that is safe, inclusive and diverse, where people grow and are empowered to excel, and where our customers come first and consider us a trusted partner. Be accountable for managing and forecasting budgets and Bureau resources to deliver mutually agreed outcomes.
 - Leading a small Team to progress proposals through the Bureau.
 4. Representing the Bureau at various Defence and National Security fora.
 - Participate in Defence enterprise level meetings to present the Bureau's position on a variety of topics.
 - Negotiate outcomes of mutual benefit to Defence and the Bureau.
 - Provide education and training briefings to Defence members.

SELECTION CRITERIA

The Bureau encourages applications from all suitably qualified candidates. Applications will be considered based on alignment with selection criteria, which have been matched to the APSC Work Level Standard and Integrated Leadership Systems for Executive Level 2 positions.

1. Strong knowledge of Defence and the ADF environment and broad understanding of how weather, climate and ocean may impact both operations and strategic planning in a national security context; and demonstrated insight into, and passion for, how technology and science will drive improvement in capability and effectiveness.
2. Leading cross-agency teams to deliver projects in a timely, well organised and deliberate way.



3. Demonstrates initiative, personal drive and innovative ideas to engage a customer at all levels.
4. Excellent communication, representational, and negotiation skills. An ability to lead a technical and science-based team to anticipate, listen and respond to a broad audience of senior Defence and the ADF officials needs.
5. A proven capability for developing and nurturing high-value partnerships across industry and governments to achieve mutually beneficial outcomes. Existing deep and broad relationships and credibility, with key decision and policy makers within Defence and the ADF.

Mandatory qualifications:

A degree or diploma of an Australian educational institution, or a comparable overseas qualification, which is appropriate to the duties; OR other comparable qualifications, which are appropriate to the duties.

MERIT POOL

The selection process will establish a merit pool that may be used to fill similar positions within 12 months.

HOW TO APPLY

Applications can be lodged on the Bureau's [BOMCareers](#) system.

Your application will consist of resume, contact details for two referees and a '1500-word pitch' that considers:

- position overview
- job responsibilities
- selection criteria
- relevant sections of the [Integrated Leadership System \(ILS\)](#) and [APS work level standards](#).

The Bureau is an equal opportunities employer. We will support applicants with disability through our [RecruitAbility Program](#) and will provide reasonable adjustments such as access, equipment and other practical support at relevant stages of the recruitment process.

We recognise the need for our workforce to reflect the community we serve and provide an inclusive environment that respects and values diversity and is described in our [Diversity and Inclusion Statement of Commitment](#). We strongly encourage qualified applicants from diverse backgrounds to apply.

The Bureau offers flexible working options, reasonable workplace adjustments and an Employee Assistance Program (EAP). Should you have any questions or experience any difficulties with applying online, please contact the Recruitment Team on jobs@bom.gov.au or phone 03 9669 4401.

COVID-19 RESTRICTIONS

We understand there are unique and evolving challenges due to the current COVID-19 pandemic. The Bureau is responsive and making changes to ensure the safety of all candidates and our team.

Under the relevant legislation and guidance of the National Chief Medical Officer:

- Currently all interviews will be held via audio/video conference (across a range of platforms to accommodate personal requirements) unless otherwise advised.
- The successful candidate may be required to carry out the duties remotely for either a period or until otherwise advised.



ADDITIONAL INFORMATION

To find out more about the employment conditions at the Bureau, please refer to the Bureau of Meteorology [Enterprise Agreement 2018](#).